



Custodian (Building & Grounds)

Position Summary:

The Erie Canal Museum Custodian shall be responsible comprehensive custodial duties to maintain in a clean and orderly condition Museum public, working areas, and grounds, including some garden maintenance.

Responsibilities:

- Regular Custodial Maintenance
 - Floor care - sweep, mop, scrub, polish and wax wood and linoleum floors;
 - Clean and stock restrooms;
 - Remove trash and pick up litter inside and around building;
 - Dust furniture, light fixtures, exhibits, etc, and clean Plexi;
 - Clean non-public areas including kitchen, library, and offices;
 - Monitor supply closet and order custodial supplies through Operations Manager.
- Provide on an as-needed basis:
 - Clean exterior and interior windows;
 - Remove snow and ice from sidewalks and public areas around building;
 - Water garden and spray weeds;
 - Routine buildings maintenance tasks, including painting and patching holes;
 - Assist in setting up and taking down tables, chairs, podium, and attend to physical arrangements of event's site; may also cleanup site after event has concluded.
- Open and/or secure buildings as necessary.
- Other duties as assigned.

Qualifications:

- At least 2 years experience as custodian or janitor.
- Physical ability and stamina to perform moderate manual labor for sustained periods of time, including ability to lift 50 lbs.
- Ability to work with minimal supervision.
- Must have reliable transportation.

Additional Details:

This part time position works 15-20 hours per week. The schedule can be somewhat flexible, preferably 7 AM – 10 AM or 4 PM – 7 PM five days a week. Pay for the position starts at \$15/hour. There are no benefits; one hour of sick time accrues for every 30 hours worked (up to 40 hours annually).

To apply, candidates should fill out an [Erie Canal Museum employment application](#) and return it to the Museum (318 Erie Blvd. E., Syracuse, NY 13202) by dropping it off, mail or email (employment@eriecanalmuseum.org) with “Custodian” in the subject line.

The Erie Canal Museum is an American Alliance of Museum accredited museum that showcases the only remaining weighlock building in the United States. The Museum collects and preserves Canal material, and provides engaging educational experiences that champion an appreciation and understanding of the Erie Canal's transforming effects on the past, present and future.